

FINAL

MINUTES of the NEAH KAH NIE WATER DISTRICT BOARD MEETING REGULAR SESSION TUESDAY MAY 10TH, 2022

CALL to ORDER – Chairman Bob Joseph called the session to order in person and via videoconference at 4:14 PM quoting ORS 192.630.

Attending: Board Chair Bob Joseph, Board members Barbara Rippey, and David Boone in person, and Board members Larry Kiser and Tom Ayres via zoom. Staff present included the General Manager Carrie Mock in person.

PUBLIC COMMENT – None.

MINUTES – REVIEW & APPROVAL – May 10th Regular meeting – Bob Joseph asked if there were any comments on the April 12th meeting minutes, Bob commented that the memorandum of understanding needs to mention that it is for the Manzanita Intertie, that change was made. Motion to accept the minutes with the correction was made by Bob Joseph, David Boone made the motion to approve, Larry Kiser seconded, and the minutes of the Regular Meeting were approved 4-0. (Tom Ayres abstained since he was not in attendance for the April meeting).

GENERAL MANAGER’S REPORT – Carrie Mock reviewed the manager report including the water data and financial information, highlighting items of special interest or otherwise unusual in nature. Discussion around reconciling water usage, the amount of gallons being treated vs. customer usage. Leak Detection is being scheduled to help with this issue. Budget was reviewed and the 5% COLA was approved for this fiscal year. The Resolution 2022-3 for transfer of appropriations was reviewed with one correction made. David Boone moved to approve, Larry Kiser seconded, and the Resolution was approved 5-0. The Public Records Request Policy and Form, along with the Resolution to update the System Development charge will be reviewed and voted on during the June 14th Regular board meeting.

REVIEW & APPROVAL of BILLS to PAY (3/09/22 – 4/08/22) – General Manager Carrie Mock reviewed the bills to pay. The bills to pay were accepted and Board Chair Bob Joseph asked for a motion to approve the bills-to-pay in the amount of \$45,821.89. Commissioner David Boone so moved to approve the bills-to-pay in the amount of \$45,821.89. The motion was seconded by Commissioner Larry Kiser, and the bills were approved to pay 5-0.

OLD BUSINESS – Budget hearing completed, budget to be adopted on June 14th. Public Records Request Policy, and Resolution 2018-2019-1 & 2019-2020-3 to be reviewed in June meeting. Waiting on Leak Detection Survey,

NEW BUSINESS – Budget Adoption & Executive Session to be held on June 14th @ 3:00pm, followed by the Regular Board Session.

Neah Kah Nie Water District Meeting

Minutes of
May 10, 2022

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There being no further business, the meeting was adjourned by Board Chair Bob Joseph.

Meeting Adjourned: 5:32pm

_____ Secretary

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