

FINAL

MINUTES of the NEAH KAH NIE WATER DISTRICT BOARD MEETING REGULAR SESSION

TUESDAY MAY 9TH, 2023

CALL to ORDER – Chairman Bob Joseph called the session to order in person and via video conference at 4:03 PM quoting ORS 192.630.

Attending: Board Chair Bob Joseph, Board members David Boone, Barb Rippey, and Larry Kiser in person. Board member Tom Ayres via video conference. Public present for part of the meeting was Bill Barmes. Staff present included the General Manager Carrie Mock and Operations Manager Scott Morrill in person.

PUBLIC COMMENT – none.

MINUTES – REVIEW & APPROVAL – April 11th Regular meeting – Bob Joseph asked if there were any comments on the April 11th meeting minutes. Minor grammatical corrections were made. Bob asked for a motion to accept the minutes with those corrections, Tom Ayres motioned, Barb Rippey seconded, and the minutes of the Regular Meeting were approved 5-0.

GENERAL MANAGER’S REPORT – Carrie Mock reviewed the manager report including the water data, financial information, and project updates and timelines.

REVIEW & APPROVAL of BILLS to PAY (03/13/23 – 04/07/23) – General Manager Carrie Mock reviewed the bills to pay. The bills to pay were accepted and Board Chair Bob Joseph asked for a motion to approve the bills-to-pay in the amount of \$62,450.86. Commissioner Larry Kiser so moved to approve the bills-to-pay in the amount of \$62,450.86. The motion was seconded by Commissioner Tom Ayres, and the bills were approved to pay 5-0.

OLD BUSINESS –The approved rate schedule moves from 2 tiers to 4 tiers starting July 1st and will be seen in the September billing for July and August usage. The System Enhancement Fee increasing from \$35 to \$50 per month will also be implemented starting July 1st. (The billing system cannot implement for only one of the two months so this cannot be registered into the system until July 1st, 2023). The Connection Fee for a standard 3/4 -inch connection has been raised from \$500 to \$1,500 and the cost of a 1-inch connection fee to \$2000 to capture the increased cost of time and materials for overages. The 2022-2023 Supplemental Budget Resolutions needs to be reviewed and signed. The 2023-2024 Budget needs to be reviewed and adopted.

NEW BUSINESS – Discuss; Jigsaw Consulting transition, switching to bi-monthly post card billing, implementing the new \$50 system enhancement fee starting July 1st. 1 new payment for Application of Water Services received. Does the District need an Ordinance stating each dwelling needs its own meter. Discuss District Easement policies.

Neah Kah Nie Water District Meeting

Minutes of
May 9th, 2023

FINAL

There being no further business, the meeting was adjourned by Board Chair Bob Joseph.

Meeting Adjourned: 4:59pm

_____ Secretary

Neah Kah Nie Water District Meeting

Minutes of
May 9th, 2023