

# *FINAL*

## **MINUTES of the NEAH KAH NIE WATER DISTRICT BOARD MEETING REGULAR SESSION**

**TUESDAY MARCH 14<sup>TH</sup>, 2023**

**CALL to ORDER** – Chairman Bob Joseph called the session to order in person and via video conference at 4:33 PM quoting ORS 192.630.

Attending: Board Chair Bob Joseph, Board members David Boone, Barb Rippey, and Larry Kiser in person. Board member Tom Ayers via video conference. Public present for part of the meeting was Doug Goe and Steven White from Orrick, and David Ulbricht from Special Districts Association of Oregon. Operator Subcontractor Phil Chick was present briefly to be introduced to the Board. Staff present included the General Manager Carrie Mock and Operations Manager Scott Morrill in person.

**PUBLIC COMMENT** – none.

**MINUTES – REVIEW & APPROVAL** – February 14th Regular meeting – Bob Joseph asked if there were any comments on the February 14th meeting minutes. Minor grammatical corrections were made. Bob asked for a motion to accept the minutes with those corrections, Dave Boone motioned, Barb Rippey seconded, and the minutes of the Regular Meeting were approved 5-0.

**GENERAL MANAGER’S REPORT** – Carrie Mock reviewed the manager report including the water data, financial information, and project updates and timelines.

**REVIEW & APPROVAL of BILLS to PAY (02/11/23 – 03/10/23)** – General Manager Carrie Mock reviewed the bills to pay. The bills to pay were accepted and Board Chair Bob Joseph asked for a motion to approve the bills-to-pay in the amount of \$56,467.14. Commissioner Larry Kiser so moved to approve the bills-to-pay in the amount of \$56,467.14. The motion was seconded by Commissioner Dave Boone, and the bills were approved to pay 5-0.

**OLD BUSINESS** – A decision on the timeline for the water rate hearing was decided upon for Thursday April 6<sup>th</sup>, 2023 to commence at 3:00pm at the Pine Grove Community House. The proposed rate schedule moves from 2 tiers to 4 tiers. The Connection Fee for a standard 3/4 inch connection was agreed upon to be raised from \$500 to \$1,500 and the cost of a 1 inch connection fee to \$2000 in order to capture the increased cost of time and materials for overages. The board agreed to move forward with the Scope of Work from PACE to complete the permit extensions for \$10,000 by the October 2023 deadline, and then budget for the partial permit work down the road. The board also agreed to let North Coast Land Conservancy use the Districts logo on a letter of support for the bipartisan bill HB 2813 that ensures safe and secure drinking water in Oregon.

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**NEW BUSINESS** – The Letter of Interest for the Drinking Water Source Protection funding has been submitted by the March 22<sup>nd</sup> deadline. Two resolutions were signed and adopted 2023-1 & 2022-7. No action from the district on Lot 500 for sale. Response for the incomplete Pawlowski water application is being crafted by legal advisor Sarah Smith McIntosh. The new On-Call service agreement from PACE was reviewed and signed and returned. Carrie and Juliet continue working on the Grant application to replace our meters due April 26<sup>th</sup>, 2023.

There being no further business, the meeting was adjourned by Board Chair Bob Joseph.

Meeting Adjourned: 5:48pm

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Secretary

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