

FINAL

MINUTES of the NEAH KAH NIE WATER DISTRICT BOARD MEETING REGULAR SESSION TUESDAY JUNE 14TH, 2022

CALL to ORDER – Chairman Bob Joseph called the session to order in person and via videoconference at 3:58 PM quoting ORS 192.630.

Attending: Board Chair Bob Joseph, Board members Barbara Rippey, and David Boone in person, and Board members Larry Kiser via zoom. Staff present included the General Manager Carrie Mock and Scott Morrill in person. Public attendance by Ann Morgan in person.

PUBLIC COMMENT – None.

MINUTES – REVIEW & APPROVAL – June 14th Regular meeting – Bob Joseph asked if there were any comments on the May 10th meeting minutes, Bob pointed out that a grammatical error needed correcting, that change was made. Motion to accept the minutes with the correction was made by Bob Joseph, David Boone made the motion to approve, Barb Rippey seconded, and the minutes of the Regular Meeting were approved 4-0.

GENERAL MANAGER’S REPORT – Carrie Mock reviewed the manager report including the water data, financial information, and project updates and timelines, highlighting items of special interest or otherwise unusual in nature. Scott Morrill also reviewed and prioritized maintenance projects being focused on. The approved budget was reviewed with Ann Morgan to adopt the budget with the agreed upon changes. Special meeting being called to adopt the budget on June 21st. Resolution 2022-5 to adopt budget needs to be created and submitted then. Resolution 2022-4 was reviewed for the purpose of transfer of appropriations within and between funds for the end of fiscal year 2021-2022. The Neahkahnie Water District Public Records Policy was reviewed and will be printed on letterhead with minor corrections to vote on in the July 12th Board Meeting. Updating the system development charge will be reviewed after the rate study has been completed in July. Purchasing bulk meters before price increase has been tabled for now, the board would like to find funding for this large purpose which is in process with the One-Stop Meeting scheduling.

REVIEW & APPROVAL of BILLS to PAY (4/11/22 – 5/06/22) – General Manager Carrie Mock reviewed the bills to pay. The bills to pay were accepted and Board Chair Bob Joseph asked for a motion to approve the bills-to-pay in the amount of \$54,060.27. Commissioner Larry Kiser so moved to approve the bills-to-pay in the amount of \$54,060.27. The motion was seconded by Commissioner Dave Boone, and the bills were approved to pay 4-0.

OLD BUSINESS – Budget hearing completed, budget to be adopted on June 21st. Public Records Request Policy, and Resolution 2018-2019-1 & 2019-2020-3 to be reviewed in July meeting.

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NEW BUSINESS –Executive Session to be held on July 12th @ 3:00pm, followed by the Regular Board Session.

There being no further business, the meeting was adjourned by Board Chair Bob Joseph.

Meeting Adjourned: 5:48pm

_____ Secretary

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