

FINAL

MINUTES of the NEAH KAH NIE WATER DISTRICT BOARD MEETING REGULAR SESSION

TUESDAY JULY 11TH, 2023

CALL to ORDER – Chairman Bob Joseph called the session to order in person and via video conference at 2:02 PM quoting ORS 192.630.

Attending: Board Chair Bob Joseph, Board members David Boone, Barb Rippey, and new board member Bill Barmes in person. Board member Tom Ayres was not present. Public present for the meeting was Ann Morgan. Staff present included the General Manager Carrie Mock and Operations Manager Scott Morrill in person. Teri Fladstol and Meghan Burdick from Jigsaw Consulting were also present in person.

PUBLIC COMMENT – none.

MINUTES – REVIEW & APPROVAL – June 13th Regular meeting – Bob Joseph asked if there were any comments on the June 13th meeting minutes. Minor grammatical corrections were made. Bob asked for a motion to accept the minutes with those corrections, Dave Boone so moved, the motion was seconded, and the minutes of the Regular Meeting were approved 4-0.

GENERAL MANAGER’S REPORT – Carrie Mock reviewed the manager report including the water data, financial information, and project updates and timelines.

REVIEW & APPROVAL of BILLS to PAY (05/10/23 – 06/09/23) – General Manager Carrie Mock reviewed the bills to pay. The bills to pay were accepted and Board Chair Bob Joseph asked for a motion to approve the bills-to-pay in the amount of \$22,317.28. Commissioner Dave Boone so moved to approve the bills-to-pay in the amount of \$22,317.28. The motion was seconded and the bills were approved to pay 4-0.

OLD BUSINESS – Teri Fladstol and Meghan Burdick of Jigsaw Consulting had a Q&A with the Board and then the Board voted to hire Jigsaw Consulting as the district’s new bookkeeper, and to provide administrative assistance. Bill Barmes was voted in as a new board member in position #1. Bob Joseph asked for a motion to appoint Bill Barmes as a board member, Barb Rippey so moved, the motion was seconded, and Bill was approved 4-0. The board agreed that there is no operational reason to clear the Districts Easement between lot 1000 and 800/900, so no survey will be conducted paid for by the district at this time. This message was emailed to Peggy and Dennis Awtrey on July 13th, and they may stop by the August 8th board meeting to discuss with the board. Starting September 1st the board unanimously agreed to move to postcard billing, and an online Newsletter to be emailed to customers in order to reduce paper, time, money, and waste.

NEW BUSINESS – Tim Owens from Correct Equipment will be present at the meeting for a Q&A on our new remote meters.

Neah Kah Nie Water District Meeting

Minutes of
May 9th, 2023

FINAL

There being no further business, the meeting was adjourned by Board Chair Bob Joseph.

Meeting Adjourned: 3:18pm

_____ Secretary

Neah Kah Nie Water District Meeting

Minutes of
May 9th, 2023