

# *FINAL*

## **MINUTES of the NEAH KAH NIE WATER DISTRICT BOARD MEETING REGULAR SESSION TUESDAY January 10<sup>TH</sup>, 2023**

**CALL to ORDER** – Chairman Bob Joseph called the session to order in person and via video conference at 3:55 PM quoting ORS 192.630.

Attending: Board Chair Bob Joseph, Board members David Boone, Barb Rippey, and Larry Kiser in person. Board member Tom Ayers via video conference. Staff present included the General Manager Carrie Mock and Operations Manager Scott Morrill in person. Guests present in person included Associate Director Jon Wickersham and Morgan Bender DeMoll from North Coast Land Conservancy.

**PUBLIC COMMENT** – none.

**MINUTES – REVIEW & APPROVAL** – December 13th Regular meeting – Bob Joseph asked if there were any comments on the December 13th meeting minutes. No comments or corrections were made. Bob asked for a motion to accept the minutes as is, David Boone motioned, Barb seconded, and the minutes of the Regular Meeting were approved 4-0.

**GENERAL MANAGER’S REPORT** – Carrie Mock reviewed the manager report including the water data, financial information, and project updates and timelines.

**REVIEW & APPROVAL of BILLS to PAY (12/12/22 – 1/06/22)** – General Manager Carrie Mock reviewed the bills to pay. The bills to pay were accepted and Board Chair Bob Joseph asked for a motion to approve the bills-to-pay in the amount of \$34,251.59. Commissioner Larry Kiser so moved to approve the bills-to-pay in the amount of \$34,251.59. The motion was seconded by Commissioner Dave Boone, and the bills were approved to pay 5-0.

**OLD BUSINESS** – Final Rate Study was sent to the board, it will be reviewed with Tim Tice in person at the February Board Meeting, all questions to be funneled through GM to Tim Tice before the 2/14/23 Board Meeting. MIDCO diving bid was reviewed, references contacted with positive responses, and proposal was signed and returned to schedule tank maintenance in Spring. PACE Scope of Work was circulated and reviewed for the partial perfection permits on Springs work needed. A second proposal was requested of Civil West Engineering for the same Scope of Work, also to include a Leak Detection Study (\$20K SIPP Grant to cover). Carrie and Juliet working on Grant to replace our meters due April 26<sup>th</sup>, 2023.

**NEW BUSINESS** – NCLC joined the board meeting and if approved by their Board Members on Friday 1/13/23, they can move forward in helping NWD find funding sources and help with a Forest Management Plan. Power Outage affecting water system work still in progress.

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District Assistance subcontractors Phil Chick and Penny Cole to attend February 2023 Board Meeting to introduce themselves to the Board.

There being no further business, the meeting was adjourned by Board Chair Bob Joseph.

Meeting Adjourned: 5:17pm

\_\_\_\_\_ Secretary

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